

Job Title: Person Designated (PD) or Senior Laboratory Technician (Anatomy)

Date: April 2025

Reporting To: Director

Hours per Week: Full Time

Location: Head Office

Main Responsibilities

The Person Designated/Senior Laboratory Technician plays a crucial role in the Ortho Surgical Skills Centre by managing and maintaining the facilities, to ensure its safe and efficient operation. The position involves active participation in teaching and research activities collaborating with both staff and clients while demonstrating exemplary laboratory and technical practices.

They will assume responsibility for the dissecting room and related facilities, ensuring compliance with the Human Tissue Act 2004. This entails the preparation of diverse materials, including prosected parts, to support anatomy and product/procedure teaching, as well as preparing the facility for all scheduled teaching sessions.

Key Responsibilities

- To be a 'Person Designated' on the HTA license.
- Build key relationships internally and externally to provide technical services to the facility, sourcing of materials, consumables and equipment as required and directed by the Designated Individual and wider team colleagues.
- Lead the organisation and set up of the facility for external course providers using the facility, e.g. set up/clear down, laying out specimens (including cadavers, radiographs and other resources) and related administration.
- Oversee the delivery and preparation of donors within the facility, prepare and process fresh frozen cadavers and assist other staff and clients in the creation of prosecutions for teaching purposes.
- Demonstrate specialist knowledge of Health and Safety legislation and procedures, ensuring compliance and use of safe working practices and best practice is adhered to, inclusive of ensuring human material is stored safely, with dignity and ensure the respect of donors is maintained at all times.
- Organise the reception and disposal of the remains of cadavers according to the requirements of the HT Act 2004.
- Assist with the writing of SOP's, risk assessments, audits and compliance documentation for all aspects of the Anatomy Laboratory activities and facilities maintaining HTA standards applicable to all licensable activities carried out within the facility.
- Undertake other technical duties as required including maintaining clean and hygienic conditions, conducting regular maintenance checks, reporting faults and arranging repairs, monitoring and organising resource requirements.
- Take responsibility as the radiation protection supervisor, completing appropriate training.
- To undertake training in accordance with HTA regulations, as and when required.

Qualifications – Essential

- Degree, HNC, A level, NVQ3 or equivalent standard in the relevant specialist area; Or Broad practical experience in a relevant technical or scientific role.

Qualifications – Desirable

- Membership of The Institute for Anatomical Science (IAS), BSc Degree in Anatomy

Skills and Competencies - Essential:

- Ability and experience of handling human cadaveric material and producing prosecutions, or be willing to learn
- Comprehensive understanding of Health and Safety Legislation and best practice
- Confident user of Microsoft Office packages (Word, Excel, Outlook, PowerPoint)
- Experience in a HTA licensed anatomy lab, mortuary, funeral home, laboratory or similar environment
- Able to undertake frequent manual handling as this is a physically demanding role.
- Able to deliver excellent service in compliance with SOPs and Risk Assessments
- Proven high level of planning and organisation skills and resource management
- Proven skills in the effective management of people in a laboratory environment
- A commitment to delivering an excellent service to stakeholder/users
- Problem solving approach, able to take the initiative

Knowledge and Experience - Desirable

- Knowledge of HTA legislation, compliance, protocols and procedures
- Practical experience which is directly relevant to the activity to be authorised by the HTA licence
- Experience with orthopaedic/spine surgery

This job description is not exhaustive but outlines the main requirements.

Our Mission

The Ortho Surgical Skills Centre (OSSC) has one mission: to provide an environment for surgical education and professional development. Through our all-in-one offering, we are committed to delivering a best in class customer experience that is tailored to your medical education needs.

Our Vision

Our vision is to become the go-to centre for healthcare professionals and medical device companies to collaborate in a surgical and didactic setting, establishing the benchmark for hands-on learning and education.

Our Values

People - Hiring and developing the best people who are passionate about what they do. Respecting diversity in all people interactions, within and externally to the company.

Integrity and Accountability - Always doing the right thing for our people, customers, distribution partners and patients. Being accountable for our performance and decisions, while consulting with colleagues to seek alternative opinions.

Knowledge - Delivering genuine value through our market sector knowledge and functional expertise.

Customer Focus - Always considering our customers in everything we do. Delivering a first-class client experience, providing the best service, and the highest quality commercial expertise throughout the customer journey.

Growth Mindset and Curiosity - Continually look to better ourselves and the business, and supporting each other on this journey.

Commitment to Continuous Improvement - Having high expectations and striving to perform better every day for the benefit of our customers and people.