

The Barclay-Smith Travelling Fund is a special fund of the Anatomical Society established by the generosity of the late Professor E. Barclay-Smith, MA, MD (former Secretary and Treasurer of the Society), in order to encourage young members of the Society "living at a distance from the Metropolis to attend and make communications to the London meetings". However, the scope of the fund has been widened to cover travel to any meeting of the Society. The term 'young members' is normally interpreted to include both those of lecturer status and below and aged 30 years or below. Applications to the fund may be accompanied by a letter of recommendation, from a senior academic, in the institution to which the applicant is affiliated. Responsibility for the selection of recipients of Barclay-Smith grants, the determination of the amount, and the conditions of the award lies with the Trustees of the Barclay-Smith Travelling Fund Trust – these are the President, the Secretary and the Treasurer of the Society.

### To apply

1. Send a completed Application form (below) by post or by email to the Deputy Treasurer.
2. Include a preliminary idea of the expected expenses (maximum award is usually about £400).
3. Include the abstract of your presentation.
4. Send in the acceptance of your abstract from the conference organisers if you already have it, or later once you receive it
5. Depending on your status, you may be asked to submit a letter of support from a senior academic in your institution.

Your application will be considered by the Trustees of the Barclay-Smith Travelling Fund Trust. You will subsequently receive either a letter of acceptance (stating the maximum amount of the award) or a letter of decline/refusal.

### To claim reimbursement

1. Upon your return from the conference, you are required to send in (by email) a short report of the conference to the Newsletter Editor (Dr Raj Ettarh; email: rettarh@tulane.edu) for publication in the newsletter Anastomosis (photographs are welcome) and also to the Honorary Treasurer.

2. Send a claim form and all your **original** receipts to the **Honorary Treasurer:**

*Dr Tracey Wilkinson, Honorary Treasurer, Anatomical Society, School of Biosciences, Cardiff University, Museum Avenue, Cardiff CF10 3AX*

**Please complete the form below and return (by email or by post) to the Deputy Treasurer:** *Dr. Raj Ettarh, Department of Structural and Cellular Biology, Tulane University School of Medicine, 1430 Tulane Avenue, SL-49, New Orleans, LA 70112, USA. Tel: (504) 988-2753. Email: rettarh@tulane.edu.*

### APPLICATION FORM

Name:		ASGBI Membership Number:				
Date of birth:	Contact Email:			Membership category:		
Current University Affiliation:				Date joined university:		
Address:		<i>Select one</i> Undergraduate student <input type="checkbox"/> Graduate student <input type="checkbox"/> Lecturer <input type="checkbox"/>				
		Application Round <i>please select one</i>		1	2	3
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Purpose of application

Details of funding requested (*approximate*)

### Check list

Completed application form  Abstract  Conference acceptance letter from organizers   
*please tick this box if you are attaching a letter of recommendation to your application*

Signature:	Date:
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*Deadlines for receipt of applications in 2012 are as follows:*

Round 1: Thursday 2nd February 2012

Round 3: Thursday 3rd May 2012

Round 5: September 2012

Round 2: Thursday 15th March 2012

Round 4: Thursday 21st June 2012